



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

|                     |   |
|---------------------|---|
| <b>MEETING DATE</b> | 2019-02-05 10:05 - School Board Operational Meeting |
| <b>AGENDA ITEM</b>  | ITEMS   |
| <b>CATEGORY</b>     | J. OFFICE OF FACILITIES & CONSTRUCTION              |
| <b>DEPARTMENT</b>   | Facilities Construction                             |

|                              |                                     |
|------------------------------|-------------------------------------|
| <b>Special Order Request</b> |                                     |
| <input type="radio"/> Yes    | <input checked="" type="radio"/> No |
| <b>Time</b>                  |                                     |
| <b>Open Agenda</b>           |                                     |
| <input type="radio"/> Yes    | <input checked="" type="radio"/> No |

**ITEM No.:**  
J-1.

**TITLE:**  
Approval and Authorization of Form 1250i - Allowance Expenditure Proposal (AEP)

**REQUESTED ACTION:**  
Approve Form 1250i – Allowance Expenditure Proposal (AEP) and authorization to use this form for Construction Management At Risk (CMAR) projects that contain Board approved Allowances in the Guaranteed Maximum Price (GMP) Amendments.

**SUMMARY EXPLANATION AND BACKGROUND:**  
Allowances are used to account for identified work items that are not quantifiable at the time of the GMP submission. Procedures and expenditures related to the use of an Allowance included in a GMP Amendment are required to comply with the CMAR Agreement Section 6.1.1 and Specification Section 01295 Contract Modification Procedures. The Construction Manager (CM) must request and receive prior written approval by the Owner, through an Allowance Expenditure Proposal (AEP), to use funds contained in an Allowance prior to expenditure of these funds. The use of any Allowance requires unanimous approval of the AEP by the Executive Director of Capital Programs, Director of Construction, Owner’s Representatives, Cost and Program Controls Manager, and the Project Consultant, prior to disbursement to the CM. Form 1250i – Allowance Expenditure Proposal (AEP) has been created to provide the required documentation and tracking mechanism.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
 Goal 2: Continuous Improvement   
 Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
There is no financial impact associated with the approval and use of Form 1250i – Allowance Expenditure Proposal (AEP).

**EXHIBITS: (List)**  
(1) Form 1250i - Allowance Expenditure Proposal AEP

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

|  |                     |
|--|---------------------|
| Name: Phil D. Kaufold, Task Asgd. Director Constr. | Phone: 754-321-1532 |
| Name: Daniel Jardine, CBRE I Heery Director        | Phone: 754-321-4850 |

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

MaryAnn May - Task Assigned Chief Facilities Officer

Signature  
  
Electronic Signature

Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_  
School Board Chair